

Notification of Utility Rate Change

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you about an upcoming change in our utility rates, effective [Effective Date]. This adjustment is due to seasonal factors that impact our supply and demand.

With the change in seasons, we have seen an increase/decrease in [specific factors such as electricity demand, water usage, etc.]. As a result, we must adjust our rates to ensure that we can continue to provide you with reliable and quality service.

The new rates will be as follows:

- Residential Rate: \$[New Rate]
- Commercial Rate: \$[New Rate]
- Industrial Rate: \$[New Rate]

We understand that changes in rates can be concerning, and we are here to assist you with any questions or concerns you may have. Please feel free to contact our customer service team at [Phone Number] or [Email Address].

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]