

Scheduled Utility Meter Replacement Reminder

Dear [Customer's Name],

We hope this message finds you well. This is a friendly reminder that your utility meter replacement is scheduled for **[Date]** at **[Time]**.

Please ensure that access to the meter location is clear to facilitate a smooth and efficient installation process. Our team will be present to carry out the replacement and answer any questions you may have.

If you need to reschedule or have any inquiries, please do not hesitate to contact us at **[Customer Service Phone Number]** or **[Email Address]**.

Thank you for your cooperation.

Sincerely,

[Your Company's Name]

[Your Company's Contact Information]