

Dear [Tenant's Name],

This is a friendly reminder regarding our indoor smoking regulations as outlined in your lease agreement.

As specified, smoking indoors is prohibited to ensure the health and safety of all residents. We appreciate your cooperation in adhering to this policy.

If you have any questions or need further clarification, please feel free to reach out.

Thank you for your understanding and for helping us maintain a safe and comfortable living environment.

Best regards,

[Your Name]

[Your Position]

[Property Management Company]

[Contact Information]