

Notice of Indoor Smoking Lease Addendum

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

From: [Landlord's Name]

Address: [Landlord's Address]

Dear [Tenant's Name],

This letter serves as an official notice regarding the indoor smoking lease addendum to your rental agreement dated [Insert Original Lease Date]. To promote a healthier living environment for all residents, we have implemented a no smoking policy within the premises.

Please be informed that effective [Insert Effective Date], smoking will not be permitted indoors in any part of the premises. This includes, but is not limited to, common areas, hallways, and individual units. Violations of this policy may result in penalties as outlined in the lease agreement.

We appreciate your understanding and cooperation in maintaining a smoke-free environment. If you have any questions or concerns regarding this addendum, please feel free to contact me at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Landlord's Name]

[Landlord's Title]