

# Exclusive Lease Terms Understanding

Date: [Insert Date]

To: [Insert Tenant's Name]

Address: [Insert Tenant's Address]

Dear [Insert Tenant's Name],

This letter serves to confirm our mutual understanding of the exclusive lease terms related to the property located at [Insert Property Address]. Below are the key terms we have agreed upon:

- **Lease Duration:** [Insert duration of the lease]
- **Monthly Rent:** [Insert rent amount]
- **Security Deposit:** [Insert deposit amount]
- **Utilities Included:** [List utilities included, if any]
- **Maintenance Responsibilities:** [Outline maintenance responsibilities]
- **Exclusivity Clause:** [Describe exclusivity terms, if applicable]

By signing below, both parties agree to adhere to the terms outlined in this letter. Please sign and return a copy for your records.

Thank you for your cooperation.

Sincerely,

[Insert Your Name]

[Insert Your Title/Company]

[Insert Your Contact Information]

---

Agreed and Accepted by:

---

[Insert Tenant's Name]

Date: \_\_\_\_\_