

Volunteer Participation Request for Fire Drill

Dear Team,

We are reaching out to request your participation in our upcoming fire drill scheduled for **[Date]** at **[Time]**. Your involvement is crucial in ensuring the safety and preparedness of our workplace.

Please consider volunteering to assist with the drill. Your roles may include helping to guide employees, maintaining safety protocols, and providing feedback on the drill's effectiveness.

If you are interested in volunteering, please respond by **[RSVP Date]** to **[Contact Email/Phone]**.

Thank you for your cooperation and commitment to safety.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]