

Grounds Maintenance Obligation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Grounds Maintenance Obligation

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally outline the grounds maintenance obligations regarding the property located at [Property Address]. As per our agreement made on [Insert Date of Agreement], it is essential to clarify the responsibilities for maintaining the grounds of the property.

The specific obligations include but are not limited to:

- Mowing the lawn regularly
- Maintaining flower beds and landscaping
- Raking leaves and debris removal
- Weeding and fertilizing as necessary

We understand that timely maintenance is crucial for the aesthetic and functional quality of the property. Please ensure that these tasks are conducted at the frequency agreed upon in our contract.

If you have any questions or wish to discuss this further, do not hesitate to reach out. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]