

External Maintenance Commitment

Date: [Insert Date]

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally commit to providing external maintenance services for [specific service or contract name] at [location or facility]. We understand the importance of maintaining the quality and functionality of your property, and we are dedicated to delivering exceptional service and timely support.

This commitment includes:

- Regular inspections and servicing
- Timely repairs for any external issues
- 24/7 emergency support
- Scheduled maintenance visits

We look forward to building a successful partnership and ensuring that your property is well-maintained. Please feel free to contact us if you have any questions or require further details regarding our commitment.

Thank you for your trust in our services.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]