

# Community Upkeep Reminder

Dear Residents,

This is a friendly reminder about our community upkeep initiatives. As we strive to maintain the beauty and cleanliness of our neighborhood, we kindly ask for your cooperation in participating in the following activities:

- Regularly dispose of trash in the designated bins.
- Keep your gardens and yards well-maintained.
- Participate in our upcoming community clean-up day on [Date].

Your efforts can make a significant difference in enhancing our community environment. Thank you for being diligent and responsible residents.

Sincerely,

[Your Name]

[Your Position]

[Community Association Name]