

Utility Consumption Warning

Date: [Insert Date]

To: [Business Name]

Address: [Business Address]

Dear [Business Owner/Manager],

We are contacting you regarding your recent utility consumption trends. Our records indicate that your utility usage for the month of [Insert Month] has significantly exceeded the expected levels for your account.

Specifically, your consumption has reached [Insert Consumption Amount], which is [Insert Percentage]% higher than the average for businesses in your sector. This increase may result in higher charges, and we encourage you to review your usage patterns.

We recommend the following steps to help manage your utility consumption:

- Conduct an energy audit of your facilities.
- Implement energy-saving measures and equipment.
- Monitor your utility usage regularly.
- Consider reaching out for assistance from our energy efficiency program.

If you have any questions or need support, please do not hesitate to contact us at [Insert Contact Information]. We appreciate your attention to this matter and look forward to helping you manage your utility consumption effectively.

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]

[Utility Company Contact Information]