

# Notice of High Utility Usage

Date: [Insert Date]

Dear [Recipient's Name],

We hope this letter finds you well. We want to bring to your attention that our records indicate a significantly high usage of utilities at your property located at [Insert Address].

As our community strives to promote sustainability and environmental responsibility, we encourage you to review your utility usage.

Please consider taking measures to reduce consumption, such as:

- Conducting an energy audit
- Upgrading to energy-efficient appliances
- Implementing water-saving strategies

We appreciate your attention to this matter and your contribution to our community's efforts in environmental stewardship.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]