

# Notice of Tenant Relocation Aid

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are writing to officially inform you about the Tenant Relocation Aid program available due to changes in your current living situation. As part of our efforts to support tenants during relocation, we are offering assistance to help ease the transition.

Details of the assistance include:

- Financial support for moving expenses up to [Insert Amount].
- Access to resources for finding new housing.
- Help with packing and moving logistics if needed.

Please contact our office at [Insert Contact Information] no later than [Insert Deadline] to discuss the details and eligibility for this assistance. We want to ensure that you have the support necessary during this transition.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]