

Complaint Regarding Unsatisfactory Landlord Maintenance

Your Name
Your Address
City, State, ZIP Code
Email Address
Phone Number
Date

Landlord's Name
Landlord's Address
City, State, ZIP Code

Dear [Landlord's Name],

I am writing to formally express my dissatisfaction with the maintenance services provided for my rental unit located at [Your Address]. Despite multiple requests for necessary repairs, I find that issues remain unaddressed.

Specifically, I would like to highlight the following problems:

- [Describe Issue 1, e.g., "Leaky faucet in the kitchen"]
- [Describe Issue 2, e.g., "Heating system not functioning properly"]
- [Describe Issue 3, e.g., "Mold growth in bathroom"]

These issues have not only compromised my living conditions but have also caused a great deal of inconvenience. I had previously communicated my concerns on [insert dates of previous communications], yet sufficient action has not been taken.

I kindly request that you address these maintenance issues promptly. I would appreciate a response by [insert date, e.g., "the end of the week"], outlining your plan for resolving these matters.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,
[Your Name]