

# Shared Space Usage Agreement

Date: \_\_\_\_\_

This Shared Space Usage Agreement ("Agreement") is entered into by and between the following parties:

## Space Provider:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

## Space User:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

## 1. Purpose

The purpose of this Agreement is to establish the terms under which the Space User may use the shared creative space provided by the Space Provider.

## 2. Duration

The term of this Agreement shall commence on \_\_\_\_\_ and continue until \_\_\_\_\_.

## 3. Usage Hours

The Space User may use the shared space during the following hours: \_\_\_\_\_.

## 4. Responsibilities

Each party agrees to the following responsibilities:

- Maintain the space in a clean and organized manner.
- Respect the property of others.
- Comply with any applicable local laws and regulations.

## 5. Fees

The Space User agrees to pay a usage fee of \$\_\_\_\_\_ per month, due on the first of each month.

## 6. Termination

This Agreement may be terminated by either party with written notice of \_\_\_\_\_ days.

## 7. Signatures

By signing below, both parties agree to the terms outlined in this Shared Space Usage Agreement.

**Space Provider Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Space User Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_