

Letter of Dispute Regarding Erroneous Late Fees

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally dispute the late fees that have been applied to my account for the month of [Month, Year]. According to my records, my rent payment of [Amount] was submitted on [Date], which is within the required timeframe and should not incur any late fees.

Upon reviewing my lease agreement dated [Lease Start Date], I understand that late fees are applicable only after [number of days] days from the due date. As I have paid my rent on time, I request that you review my payment history and remove the erroneous late fees totaling [Amount of Late Fees].

Thank you for your prompt attention to this matter. I look forward to resolving this issue amicably. Please confirm receipt of this letter and your findings regarding the dispute.

Sincerely,

[Your Name]
[Tenant Signature (if sending a hard copy)]