

Bounced Check Reminder

Date: [Insert Date]

To:

[Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

I hope this message finds you well. I am writing to inform you that the check you issued for your rent payment on [Insert Date of Check] in the amount of [Insert Amount] has bounced due to insufficient funds.

Please address this matter as soon as possible by providing an alternative payment method. As stated in the lease agreement, timely payment of rent is crucial.

If you have already made a payment, please disregard this notice. Should you have any questions or concerns, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title, if applicable]

[Your Company/Property Management Name]

[Your Contact Information]