# Utility Service Reconnection Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

**To:**

[Utility Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Request for Reconnection of Utility Services

Dear [Utility Company Customer Service/Manager],

I am writing to formally request the reconnection of my utility services that were temporarily disconnected on [insert disconnection date] due to [insert reason for disconnection]. The account number associated with this request is [insert account number].

I have taken the necessary steps to resolve the issue that led to the disconnection, including [briefly explain actions taken, e.g., payment of outstanding balance, resolution of compliance issues, etc.]. Therefore, I kindly ask you to restore the service at your earliest convenience.

Thank you for your attention to this matter. I appreciate your understanding and assistance. Please feel free to contact me at [insert phone number] or [insert email address] should you require any further information or documentation.

Sincerely,

[Your Name]