

Contractor Work Extension Agreement

Date: [Insert Date]

Contractor Name: [Insert Contractor Name]

Contractor Address: [Insert Contractor Address]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Contractor Name],

This letter serves as a formal agreement to extend the existing contract dated [Insert Original Contract Date] for the project titled "[Insert Project Title]."

Terms of Extension:

- **New Completion Date:** [Insert New Completion Date]
- **New Scope of Work:** [Insert Brief Description of Updated Scope]
- **Payment Terms:** [Insert Payment Details]

We appreciate your commitment to this project and look forward to its successful completion. Please sign and return a copy of this letter to confirm your acceptance of the terms stated above.

Thank you for your continued cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

Accepted and Agreed:

[Contractor Name]

Date: _____