

Contractor Work Compliance Verification

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Subject: Compliance Verification for [Project Name]

Dear [Contractor's Name],

We are writing to confirm the compliance of your work on the [Project Name] project located at [Project Address]. Following our recent site visit and review of documentation, we have verified the following:

- All work has been completed in accordance with the agreed-upon specifications.
- Materials used match those specified in the contract.
- Health and safety standards have been strictly adhered to.
- Permissions and permits required for the project have been obtained.

We appreciate your attention to detail and dedication throughout this project. Please ensure that any outstanding issues are addressed promptly. A final inspection will be scheduled shortly.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email]