

Dispute Resolution Letter for Leasing Rights

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Company/Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to address a dispute regarding the leasing rights of [Property/Asset Description], located at [Property Address].

On [Date of Dispute], there were specific concerns raised regarding [Briefly describe the issue, e.g., terms of the lease, payment issues, maintenance responsibilities].

In accordance with our agreement and with an aim to resolve this matter amicably, I propose the following steps:

- [Proposed Step 1]
- [Proposed Step 2]
- [Proposed Step 3]

I believe that by addressing these points, we can reach a satisfactory resolution that respects our contractual obligations. Please respond to this letter by [Response Deadline Date] to discuss how we can move forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]