

Security Deposit Refund Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit for the property located at [Property Address], which I vacated on [Move-Out Date].

According to our lease agreement and relevant state laws, I am entitled to receive my security deposit within [insert number of days] days of vacating the property. As I have fulfilled all move-out obligations, I expect the full refund of my deposit amounting to [Insert Amount].

Please send the refund to my forwarding address listed above. If there are any deductions or issues, please provide a detailed explanation with supporting documentation.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]