

# Letter of Update for Electronic Rent Payment Details

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you of an important update regarding your electronic rent payment details.

Effective [Insert Effective Date], we have made changes to our electronic payment processing system. In order to ensure a smooth transaction process, please update your payment information as follows:

- **New Payment Method:** [Insert Payment Method]
- **Account Name:** [Insert Account Name]
- **Account Number:** [Insert Account Number]
- **Bank Name:** [Insert Bank Name]
- **Routing Number:** [Insert Routing Number]

If you have any questions or require assistance in updating your payment details, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]