

Letter of Appeal for Electronic Rent Payment Dispute

Date: [Insert Date]

Your Name: [Insert Your Name]

Your Address: [Insert Your Address]

Email: [Insert Your Email]

Phone: [Insert Your Phone Number]

Landlord's Name: [Insert Landlord's Name]

Landlord's Address: [Insert Landlord's Address]

Dear [Landlord's Name],

I am writing to formally appeal a dispute regarding my recent electronic rent payment for the month of [Insert Month/Year].

The payment was processed on [Insert Payment Date] and the amount of [Insert Amount] was deducted from my account. However, I have received a notification stating that the payment was not received/processed correctly.

I have attached relevant documentation, including bank statements and transaction records, that confirm the completion of the payment. I kindly request that you review this information at your earliest convenience.

As a tenant, I have always upheld my responsibilities and wish to resolve this matter amicably. Please let me know if you require any further information or documentation to assist in resolving this issue.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]