

# Lease Signing Follow-Up

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up regarding our upcoming lease signing scheduled for [Date] at [Time]. I wanted to confirm that you are still available to meet and to see if you need any additional information or documents from my end.

Please let me know if there have been any changes or if there's anything specific you would like to discuss before the signing.

Thank you, and I look forward to seeing you soon.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]