

# Request for Information

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Property Management Company Name]

[Company Address]

[City, State, Zip Code]

## **Subject: Request for Information on Current Rental Units**

Dear [Landlord's Name],

I hope this message finds you well. I am currently seeking information regarding available rental units in [specific area or property name] and would greatly appreciate your assistance.

If possible, could you please provide details on the current rental units available, including:

- Unit sizes and layouts
- Rental prices
- Lease terms and conditions
- Availability dates
- Additional amenities or features

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]