

Tenant Advisory Notification

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you that the property you are currently renting is on the market for sale. We want to keep you updated about this process and your rights as a tenant.

Please be advised of the following:

- The property is officially listed for sale as of [Insert Listing Date].
- Your current lease agreement remains in effect, and all terms will be honored.
- Scheduled showings will be coordinated with you to ensure minimal disruption.
- We will communicate any offers received in relation to the property.

If you have any questions or concerns, please do not hesitate to reach out to us via email or phone.

Thank you for your attention and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]