

Tenant Address Update Notification

Date: [Insert Date]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally notify you of an update to my address on record.

My current address is:

[Current Address]

My new address will be:

[New Address]

Please update your records accordingly. If you have any questions or require further information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Apartment/Unit Number]