

# Property Damage Claim

Date: [Insert Date]

To: [Insurance Company's Name]

Address: [Insurance Company's Address]

Policy Number: [Insert Policy Number]

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim for damages to my property, which occurred on [insert date of damage]. The damage was caused by [briefly explain how the damage occurred].

The damages include [describe the damages, including extent and specific items affected]. I have attached photographs and any relevant documentation to support my claim.

According to my policy, I am covered for such damages, and I am requesting the compensation for the repair costs, which I estimate to be [insert estimated cost].

Please let me know if you require any additional information to process my claim. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]