

# Property Damage Liability Determination

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you of the determination regarding the property damage incident that occurred on [Insert Date of Incident] at [Insert Location]. After a thorough investigation and assessment, we have concluded the following regarding liability:

## Incident Details

Incident Description: [Provide a brief description of the incident]

## Findings

Based on our findings, we have determined that:

- Liability rests with [Name of Responsible Party]
- Extent of Damage: [Description of damages incurred]
- Estimated Repair Costs: [Dollar Amount]

## Next Steps

We will be proceeding with the following actions:

- Contacting the responsible party for compensation
- Initiating repairs as soon as possible

If you have any questions or require further information, please do not hesitate to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Contact Information]