

Tenant Lease Breach Correction Directive

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal directive pertaining to the breach of your lease agreement dated [Insert Lease Date]. It has come to our attention that the following issue(s) require your immediate attention:

- [Describe the specific breach, e.g., failure to pay rent, unauthorized pets, etc.]
- [Additional breach details, if applicable]

As per your lease agreement, you are required to correct this issue within [Insert Timeframe, e.g., 14 days] from the date of this letter. Please take the necessary steps to resolve the identified breach promptly to avoid further action.

If you have already addressed this issue or believe this notice has been sent in error, please contact our office immediately at [Insert Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company/Owner Name]

[Contact Information]