Lease Violation Remediation Request

Date: [Insert Date]
To: [Tenant's Name]
Address: [Tenant's Address]
Dear [Tenant's Name],
Subject: Lease Violation Remediation Request
We are writing to inform you that we have identified a violation of the lease agreement dated [Insert Date of Lease Agreement]. The specific violation is as follows:
[Insert Description of Violation]
As per the terms of the lease, we request that you take corrective action to remedy this violation by [Insert Deadline for Remediation]. Please provide us with evidence of the remediation effort or any necessary documentation supporting your corrective action.
If the violation is not addressed by the specified date, we reserve the right to take further action as outlined in the lease agreement.
Thank you for your prompt attention to this matter. Please feel free to reach out if you have any questions or require further clarification.
Sincerely,
[Your Name]
[Your Title]
[Your Contact Information]
[Property Management Company Name, if applicable]