

# Lease Breach Correction Notice

Date: [Insert Date]

To,

[Tenant's Name]  
[Tenant's Address]  
[City, State, ZIP]

Dear [Tenant's Name],

This letter serves as a formal notice regarding a breach of the lease agreement dated [Insert Lease Date] for the property located at [Insert Property Address].

It has come to our attention that the following breach has occurred:

- [Description of Breach 1]
- [Description of Breach 2]
- [Description of Breach 3]

According to the lease agreement, you are required to rectify these breaches within [Insert Time Frame] of receiving this notice. Failure to do so may result in further action as outlined in the lease.

Please contact us at your earliest convenience to discuss the necessary steps to correct this issue.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Contact Information]