

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to request verification of my rental history at [Property Address], where I resided from [Move-in Date] to [Move-out Date].

This verification is needed for [reason for request, e.g., applying for a new rental property, loan application]. I would greatly appreciate it if you could provide information regarding my rental payments, overall conduct, and any other relevant details during my tenancy.

If you need any further information or have forms to fill out, please let me know. Thank you for your assistance.

Sincerely,

[Your Name]