

# Tenant Job Relocation Update

Date: [Insert Date]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally inform you about my recent job relocation. As of [Insert Relocation Date], I will be moving to [Insert New Location] due to a new position with [Insert Company Name].

This relocation will affect my current tenancy at [Insert Property Address]. I aim to ensure a smooth transition and adhere to the terms of our rental agreement. Please let me know how you would like to proceed regarding the termination of my lease or any necessary arrangements.

Thank you for your understanding and support during this transition. I appreciate your cooperation in this matter.

Sincerely,

[Your Name]

[Your Contact Information]