

Notification of Altered Property Access Permissions

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that there has been a change in access permissions for the property located at [Property Address]. Effective [Effective Date], the following alterations will take place:

- Access to [Specify areas that are affected] will be restricted.
- Authorized personnel will include [List any individuals or groups].
- [Any additional changes or details].

We appreciate your understanding and cooperation regarding this matter. If you have any questions or require further clarification, please do not hesitate to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Contact Information]