

Renovation Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal notice regarding upcoming renovations scheduled for your unit located at [Property Address].

The renovations will commence on [Start Date] and are expected to be completed by [End Date]. During this period, you may experience some disruptions, including noise and limited access to certain areas.

We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve the living conditions of your home.

If you have any questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]