

Utility Budget Billing Enrollment Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Name] Customer Service,

I am writing to request enrollment in your utility budget billing program. My account number is [Your Account Number]. I am interested in the budget billing service to help manage my monthly utility expenses.

Please provide me with any necessary forms or information regarding the enrollment process. I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]