Notice for Short-Term Occupancy Consent

Date: [Insert Date]
To: [Recipient's Name]
Address: [Recipient's Address]
Dear [Recipient's Name],
We are writing to formally request your consent for short-term occupancy at the premises located at [Property Address]. The requested period for occupancy is from [Start Date] to [End Date].
The purpose of this short-term occupancy is [insert purpose, e.g., a family visit, vacation rental, etc.]. We assure you that all tenants will adhere to the rules and regulations set forth in our agreement.
We kindly ask that you provide your consent by [Insert Response Date]. Please do not hesitate to contact us if you have any questions or require further information.
Thank you for considering our request.
Sincerely,
[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]