

# Application for Vacation Rental Approval

Date: [Insert Date]

**To:**

[Recipient's Name]

[Recipient's Title/Position]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request approval for a vacation rental at my property located at [Property Address]. My intention is to offer this property as a vacation rental to provide visitors with a comfortable and enjoyable stay.

The property is fully compliant with all local zoning regulations and safety standards. I have attached the required documentation, including:

- Property deed
- Proof of insurance
- Site plan
- Rental agreement template

I believe that my rental will contribute positively to the community by attracting visitors and fostering local commerce. I am committed to maintaining the property and ensuring all guests adhere to community guidelines.

Thank you for considering my application. I look forward to your positive response and am available for any questions or further discussions.

Sincerely,

[Your Name]

[Your Address Line 1]

[Your Address Line 2]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]