

Tenant Insurance Requirements Notice

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We are writing to inform you about the insurance requirements necessary for your tenancy at [Property Address]. As per our lease agreement, all tenants are required to maintain renter's insurance for the duration of their lease.

The minimum coverage requirements are as follows:

- Liability coverage of at least \$100,000
- Personal property coverage sufficient to cover your belongings
- Additional living expenses coverage in case of displacement

Please provide proof of your insurance policy by [Insert Deadline Date]. You can email a copy of your insurance declaration page to [Email Address] or deliver it in person to our office.

If you have any questions regarding this requirement, please do not hesitate to reach out.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Company/Property Management Name]