

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am in the process of applying for credit and as part of the application, the lender requires verification of my rental history.

I would appreciate it if you could provide the following information at your convenience:

- Confirmation of my tenancy from [Start Date] to [End Date]
- The monthly rent amount
- Payment history, including any late payments
- A brief assessment of my rental behavior

Please send the information directly to [Lender's Name] at [Lender's Address] or you may contact them at [Lender's Phone Number]. If you have any questions or need more details, feel free to reach out to me directly.

Thank you for your cooperation and assistance in this matter.

Sincerely,

[Your Name]