

Rent Payment Inquiry

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inquire about my recent rent payment for the month of [Insert Month/Year]. I noticed that my payment, which was due on [Insert Due Date], has not been recorded in your records.

To provide clarity, I made my payment of [Insert Amount] via [Payment Method, e.g., bank transfer, check, etc.] on [Insert Payment Date]. I have attached any relevant documentation for your review.

If there has been an oversight, I would appreciate it if you could confirm the status of my payment at your earliest convenience. If you require additional information to resolve this issue, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]