

Heating Service Suspension Notification

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that your heating service will be temporarily suspended due to [reason for suspension].

The suspension will take effect on [start date] and is expected to last until [end date, if known]. We understand the inconvenience this may cause and are committed to resolving the issue as quickly as possible.

If you have any questions or concerns, please feel free to contact us at [contact information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]