

Notice of Broadband Service Disruption

Date: [Insert Date]

Dear [Customer Name],

We are writing to inform you about a temporary disruption to your broadband service. This is due to [reason for disruption, e.g., maintenance, technical issues, etc.].

Service will be disrupted on [insert date] from [start time] to [end time]. We understand the inconvenience this may cause and appreciate your understanding as we work to resolve the issue.

We are committed to providing you with the best possible service and will do everything we can to restore your broadband connection as soon as possible.

If you have any questions or concerns, please feel free to contact our customer service team at [insert contact information].

Thank you for your patience and understanding.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]