

Mediation Proposal for Lease Conflict

Date: [Insert Date]

To: [Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally propose mediation to resolve the ongoing lease conflict regarding [briefly describe the issue, e.g., rental payment discrepancies, maintenance issues, etc.].

Both parties have expressed concerns, and I believe that a neutral third-party mediator can facilitate a constructive conversation to reach a mutually agreeable solution.

Proposed dates for mediation: [Insert at least two proposed dates and times].

Location: [Insert preferred location, e.g., an office, community center, or virtual meeting platform].

I look forward to your response and hope we can resolve this matter amicably.

Thank you for your attention.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]