

Notification of New Property Management Company

Date: [Insert Date]

Dear [Resident's Name or Valued Residents],

We are writing to inform you that effective [Start Date], [Property Name or Address] will be managed by a new property management company, [New Management Company's Name]. We are excited about this change and believe it will enhance your living experience.

[New Management Company's Name] specializes in property management and is dedicated to maintaining a high standard of service for all our residents. Please find their contact information below:

- Phone: [New Management Company's Phone Number]
- Email: [New Management Company's Email Address]
- Office Address: [New Management Company's Address]

We assure you that this transition will be smooth and that our new management team will be reaching out to you in the coming weeks with further details.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Current Property Management Company's Name]

[Contact Information]