

Welcome to Our New Property Management Team!

Dear Residents,

We are excited to announce that we have a new property management team here at [Property Name]. As of [Start Date], [New Management Company] will be taking over the management of our community.

The new team consists of:

- **[Manager's Name]** - Property Manager
- **[Assistant's Name]** - Assistant Property Manager
- **[Maintenance Head's Name]** - Head of Maintenance

They will be available to assist you with any questions or concerns you may have. Please feel free to reach out to them directly at:

- Email: [Email Address]
- Phone: [Phone Number]

We believe that this new management team will enhance your living experience and look forward to a positive future together. Thank you for your continued support and cooperation!

Sincerely,

[Your Name]

[Your Position]

[Property Name]