

# Utility Bill Dispute Letter

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]

[Utility Company Name]  
[Utility Company Address]  
[City, State, Zip Code]

Subject: Dispute of Utility Bill for Account Number [Account Number]

Dear Customer Service Team,

I am writing to formally dispute the recent utility bill for account number [Account Number], dated [Bill Date], which reflects charges that I believe are fraudulent and not associated with my account.

Upon reviewing the bill, I noticed [briefly describe the fraudulent activity, e.g., unauthorized charges, incorrect meter readings, etc.]. This discrepancy is concerning, as I have consistently paid my bills on time and have not authorized any additional services that would incur these charges.

I kindly request an investigation into this matter and a detailed explanation of the charges listed on the bill. Additionally, I would appreciate the rectification of any errors as well as a prompt adjustment to my account.

Enclosed are copies of the relevant documents for your reference:

- Recent utility bill
- Any previous correspondence regarding this issue
- Any additional supporting documents

Please reach out to me at your earliest convenience to discuss this matter further. I can be reached at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this urgent matter.

Sincerely,

[Your Name]