

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Landlord's Name
Landlord's Address
City, State, Zip Code

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a buyout of my lease agreement for the property located at [Property Address].

Due to [briefly explain your reasons for the buyout request, e.g., personal circumstances, job relocation, financial hardship], I find it necessary to seek an early termination of my lease.

I kindly ask that you consider this request and propose a buyout amount that would be reasonable for both parties. I am committed to ensuring a smooth transition and will fulfill any required obligations on my part.

Thank you for your understanding. I look forward to your prompt response.

Sincerely,
[Your Name]