

Expedited Lease Buyout Plan

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord/Property Management Name]

[Landlord/Property Management Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager],

I hope this message finds you well. I am writing to propose an expedited lease buyout plan for my current lease at [Property Address], which is set to expire on [Lease Expiration Date]. Due to [reason for buyout request, e.g., job relocation, personal circumstances], I am unable to fulfill the remaining term of my lease.

I would like to discuss the possibility of negotiating a buyout of my lease at an expedited rate. I am willing to pay [proposed buyout amount] as a one-time payment to cover any potential losses you might incur during the re-leasing process. This arrangement would allow both parties to finalize the matter quickly and efficiently.

Please let me know a convenient time for us to discuss this proposal further. I appreciate your understanding and look forward to your prompt response.

Thank you for considering my request.

Sincerely,

[Your Name]